



LIBRARY COLLECTION DEVELOPMENT

Instruction, Library & Instructional Services

Policy Number: 2090

1.0 PURPOSE

The purpose of this policy is to state the principles and guidelines for acquiring, reviewing, and deselecting materials for the Columbia Basin College (“CBC” or the “College”), Library.

The CBC Library offers active and dynamic collections of information resources to patrons in support of the academic mission of CBC. Traditional and emerging information formats are collected in order to meet the needs of a diverse population of patrons and a unique set of academic programs. In furthering the College’s diversity, equity and inclusion values, and as appropriate for curricular needs, the Library seeks out resources which reflect the experiences and voices of diverse and marginalized populations whenever such resources are available.

CBC Library’s circulating collections emphasize quality and currency rather than following a historical preservation model. Selection and deselection is the responsibility of the librarians at the CBC Library, with the delegation of subject areas to the appropriate liaison librarian. While CBC librarians have ultimate responsibility for collection development, the involvement of the college community is essential. Library materials are selected and acquired by the library staff with great consideration given to recommendations from the CBC community.

2.0 AUTHORITY & SCOPE

2.1 Authority: Oversight of College by delegated authorities.

2.2 Scope: This Policy applies to CBC Libraries.

3.0 DEFINITIONS

3.1 Collection Development is the on-going process by which the Library provides collections of relevant print and non-print resources in support of the College’s academic mission.

3.2 Collections are any organized selection of information resources including audiovisual recordings, books, eBooks, journals, periodicals, and their electronic/online counterparts.

3.3 Deselection or “weeding” is the ongoing process of review and removal of materials found to be outside the scope of this collection development policy.

3.4 Circulating is the activities around the lending of materials from the library to patrons.

3.5 Patrons are users of the CBC Library’s collections. The Library’s primary patrons are Columbia Basin College faculty, students, and staff.

4.0 LIBRARY COLLECTION DEVELOPMENT

4.1 Acquisition

Priority will be given to the purchase of materials that directly support the college-related information needs of faculty, students, and staff. While it is recognized that faculty and staff have research needs independent of CBC, the library's collections are not intended to support these projects. Other library services, such as interlibrary loans, will be utilized to assist faculty and staff with their research. The Library selects material reflecting a wide variety of viewpoints. No censorship will be exercised on the controversial nature or unpopularity of an author's point of view or mode of expression.

4.1.1 Acquisition Criteria in Order of Priority

4.1.1.1 Accreditation needs or new course and program development;

4.1.1.2 Faculty recommendations for currently offered courses;

4.1.1.3 Continued course support or program subject development;
and

4.1.1.4 General acquisition requests from patrons.

4.1.2 Format

When deciding the appropriate format for acquired materials, consideration will be given to faculty and student preferences, intended use, cost difference, high standards of quality in content and presentation, accessibility needs, relevant scope, and longevity and/or obsolescence of format.

4.1.3 Duplicate Copies

The Library does not acquire multiple copies of circulating items, with exceptions for high-demand materials after consideration of budget and space constraints.

4.2 Review and Deselection

CBC librarians are responsible for the ongoing improvement and updating of the Library's collections through periodic deselection of material. All deselection is performed at the discretion of the librarians, however, librarians may review portions of the collection in consultation with teaching faculty in a relevant discipline where appropriate. Some areas with increased traffic may be subject to more frequent deselection in order to counteract the degradation of materials.

4.2.1 Deselection Criteria

4.2.1.1 No longer relevant to current College curriculum;

4.2.1.2 Infrequent use over long periods of time;

4.2.1.3 Poor physical condition; disrepair;

4.2.1.4 Too costly to maintain;

4.2.1.5 Newer, updated content or editions exist and/or other material in the library more adequately covers the content; and

4.2.1.6 Otherwise falls outside the scope of this policy.

5.0 FORMS & OTHER RESOURCES

American Library Association, [Library Bill of Rights](#)
Statement of Concern

6.0 HISTORY & POLICY CONTACT

6.1 Originated Date: 01/03/2023.

6.2 Revised: 01/2023

6.3 Proposal Date: 02/07/2023

6.4 Promulgation Date: 04/03/2023

6.5 Responsible Administrator: Director for Library Services