



EXPEDITED RULE MAKING

CR-105 (June 2024) (Implements RCW 34.05.353)

Agency: Columbia Basin College

Title of rule and other identifying information: (describe subject) 132S-10-060, Public Records Officer

Purpose of the proposal and its anticipated effects, including any changes in existing rules: Update the Public Records Officer to a position for the college.

Reasons supporting proposal: The contact information currently in the WAC is no longer accurate.

Statutory authority for adoption: RCW 28B.50.140(13)

Statute being implemented: RCW 42.56.580

Is rule necessary because of a:

Federal Law?

☐ Yes

☒ No

Federal Court Decision?

☐ Yes

☒ No

State Court Decision?

☐ Yes

☒ No

If yes, CITATION:

Name of proponent: (person or organization) Columbia Basin College

☐ Private

☒ Public

☐ Governmental

Name of agency personnel responsible for:

	Name	Office Location	Phone
Drafting:	Lindsey Carpenter	2600 N 20 th Ave Pasco WA	509-543-1481
Implementation:	Lindsey Carpenter	2600 N 20 th Ave Pasco WA	509-543-1481
Enforcement:	Corey Osborn	2600 N 20 th Ave Pasco WA	509-542-4740

Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters:

Expedited Adoption - Which of the following criteria was used by the agency to file this notice:

- ☐ Relates only to internal governmental operations that are not subject to violation by a person;
- ☐ Adopts or incorporates by reference without material change federal statutes or regulations, Washington state statutes, rules of other Washington state agencies, shoreline master programs other than those programs governing shorelines of statewide significance, or, as referenced by Washington state law, national consensus codes that generally establish industry standards, if the material adopted or incorporated regulates the same subject matter and conduct as the adopting or incorporating rule;
- ☒ Corrects typographical errors, make address or name changes, or clarify language of a rule without changing its effect;
- ☐ Content is explicitly and specifically dictated by statute;
- ☐ Have been the subject of negotiated rule making, pilot rule making, or some other process that involved substantial participation by interested parties before the development of the proposed rule; or
- ☐ Is being amended after a review under RCW 34.05.328.

Expedited Repeal - Which of the following criteria was used by the agency to file notice:

- ☒ The statute on which the rule is based has been repealed and has not been replaced by another statute providing statutory authority for the rule;
- ☐ The statute on which the rule is based has been declared unconstitutional by a court with jurisdiction, there is a final judgment, and no statute has been enacted to replace the unconstitutional statute;
- ☐ The rule is no longer necessary because of changed circumstances; or
- ☐ Other rules of the agency or of another agency govern the same activity as the rule, making the rule redundant.

Explanation of the reason the agency believes the expedited rule-making process is appropriate pursuant to RCW

34.05.353(4): This rule update is being made to reflect a change in the designated public records officer for the college, consistent with RCW 42.56.580. The amendment is clerical in nature and does not make substantive policy changes. It aligns the WAC with current internal contact information and organizational structure. Therefore, the agency believes the expedited rule-making process is appropriate under RCW 34.05.353(1)(c) as the rule is being amended without material change.

NOTICE

THIS RULE IS BEING PROPOSED UNDER AN EXPEDITED RULE-MAKING PROCESS THAT WILL ELIMINATE THE NEED FOR THE AGENCY TO HOLD PUBLIC HEARINGS, PREPARE A SMALL BUSINESS ECONOMIC IMPACT STATEMENT, OR PROVIDE RESPONSES TO THE CRITERIA FOR A SIGNIFICANT LEGISLATIVE RULE. IF YOU OBJECT TO THIS USE OF THE EXPEDITED RULE-MAKING PROCESS, YOU MUST EXPRESS YOUR OBJECTIONS IN WRITING AND THEY MUST BE SENT TO

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BEGINNING (date/time) from the time of this filing, **AND RECEIVED BY** (date/time) 09/22/2025, 4:30 p.m.

Date: 07/16/2025

Name: Corey Osborn

Title: Vice President of Human Resources & Legal Affairs

Signature:

